

Springville Memorial Library Board
June 11, 2025

The Springville Memorial Library Board meeting was called to order by President Tina Allsup at 6:30PM. Roll call: Present-Allsup, Carnahan, Davis, Drymon, McCall, Porter. Absent-DeVore. Also present Director Eldred and A. Eldred.

Moved by Porter, seconded by Carnahan to approve the agenda as presented. All ayes, one absent. Motion carried.

Moved by Drymon, seconded by Porter to approve the minutes of the May 14, 2025 meeting. All ayes, one absent. Motion carried.

Public comments: A. Eldred spoke.

DeVore entered the meeting at 6:40.

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
<u>CREDIT CARD CHARGES:</u>			
Amazon	5/20/2025	Luxite Outdoor Bulbs; Shipping	\$ 251.19
Amazon	5/20/2025	Tempera Paint & Labels	\$ 12.75
Amazon Pay	5/10/2025	People magazine	\$ 147.66
Walmart	5/23/2025	Janitorial paper supplies	\$ 39.52
CHARGE TOTAL:	\$ 451.12		
Affordable Heating & Cooling	5/23/2025	AC maint + R-22 addition	\$ 1,093.22
Baker and Taylor	5/1/25-5/12/25	Books	\$ 105.28
Creative Product Source	5/27/2025	Level Up stickers (srp)	\$ 204.22
Diamond Lake Books	5/20/25-6/2/25	Books	\$ 403.98
Kid's Reference	5/19/2025	Books	\$ 146.92
Mother Earth News	5/30/2025	2 yr renewal	\$ 77.95
OMC	5/22/2025	Contract + useage	\$ 124.19
RDJ Specialists	5/28/2025	Canvas Bags (savings)	\$ 425.23
Total Bills to be Approved			\$ 3,032.11
Utility Bills- Preapproved			
Alliant Energy			\$ 70.80
Black Hills Energy			\$ 97.90
Springville Telephone			\$ 52.54
Total Utilities			\$ 221.24
Total Bills			\$ 3,253.35

Moved by Davis, seconded by Carnahan to approve the bills as presented. All ayes. Motion carried.

The income report and spreadsheet were reviewed.

Correspondence: A check for \$1,000 was received from Springville Archery.

Director's Report:

- The Enrich Iowa contract has been signed.
- The Summer Reading Program is going well. There are forty-four signed up. They are doing minutes read instead of books. There is a MineCraft tree.

- The garden is doing well.
- Concerned about the rural circulation being down.

President's Report: Been checking on financial and will have our spreadsheet as part of the packet from now on. Still trying to get our meeting information on the city website.

No committee reports.

Unfinished Business:

1. Building Issues-Still no company for gutter replacement.
2. 20th Anniversary Plans: Mugs -can't get the one we chose, picked another mug, McCall will order. Allsup has found a food truck and will look into getting an ice cream truck. Davis will continue telling the library's story in the city and library newsletter. DeVore will do invitations. Need to start working on the September 20th agenda (the day of celebration).

New Business:

1. Employee reviews-Director has completed and shared with the personnel committee.
2. Director's review- The personnel committee met with the director and went over the evaluations from the board members. Guidance was provided. A list of goals for the director for next year was provided to the board members.
3. Employees Salaries: The personnel committee gave their recommendations for raises. Moved by Davis, seconded by Porter to set the salary for the Library Director at \$18.51 FY25-26. All ayes. Motion carried.
Moved by Davis, seconded by Drymon to set the salary for the Assistant Library Director at \$14.28 FY25-26. All ayes. Motion carried.
Moved by Carnahan, seconded by Davis to set the salary for the Custodian at \$13.16 FY25-26. All ayes. Motion carried.
Moved by Davis, seconded by DeVore to set the salary for the Technology Associate at \$10.81 FY25-26. All ayes. Motion carried.
4. Openings for two rural trustee positions: Two applications were received. Moved by Davis, seconded by DeVore to recommend Porter and Barkalow to the city council for appointments to the library board for the rural representatives. All ayes, one abstains. Motion carried.

No Trustee comments.

Agenda items for next meeting:

1. Building issues
2. 20th Anniversary
3. Committees FY25-26

Next meeting July 9, 2025

Moved by Porter, seconded by DeVore to adjourn. All ayes. Motion carried.

Meeting adjourned at 7:26PM.

Tina Allsup, President

Treva Davis, Secretary