

**Springville Memorial Library Board Meeting**  
**May 12, 2020, 6:30 PM**  
**Buresh Room**

The Springville Memorial Library Board meeting was called to order at 6:34 PM on May 12th, 2021 by President Deb Vaughn.

*Present: Tina Allsup, Marla Carnahan, Susan Cooper, Treva Davis, Daryl McCall, James Porter, and Deb Vaughn. Linda Eldred was also in attendance. Logan Blackford, Nate and Roger Shebetka were also in attendance.*

**Agenda:** Motion by Porter, second by Davis to approve the agenda as presented, all ayes, motion carried.

**Minutes:** Motion by Davis, second by Carnahan to approve the minutes of the April 14<sup>th</sup>, 2021 meeting as presented, all ayes, motion carried.

**Public Comment:** None

**Bills:**

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
<b><u>CREDIT CARD CHARGES:</u></b>			
Amazon	4/28/2021	DVD's	\$198.03
CHARGE TOTAL:			\$198.03
Baker and Taylor	3/29/21-4/19/21	Books	\$480.55
Micromarketing Inc	4/15/21-4/22/21	Audio Books	\$190.76
Junior Library Guild	4/20/2021	Books	\$341.50
MidAmerica Books	3/9/2021	Books	\$326.15
Magnolia Journal		1 Year Renew	\$20.00
Penworthy	5/12/21	STEM kits	\$1,079.91
<b>Total Bills to be Approved</b>			\$2,636.90
<b>Utility Bills- Preapproved</b>			
Alliant Energy			\$199.12
Black Hills Energy			\$117.06
Wapsi Waste			\$12.00
Springville Telephone			\$47.55
<b>Total Utilities</b>			\$375.73
<b>Total Bills</b>			\$3,012.63

Added bill for Penworthy, this is part of the Grant work. Motion by Cooper, second by Davis to pay the bills as amended, all ayes, motion carried.

**Income:** No Report

**Financial Report:** Reviewed April report from the City.

**Correspondence:** None

**Reports:**

- **Director's Report**
  - **Direct State Aid funding-** Need to report how this Aid was spent for the library, the amount was \$1,646.09. Upcoming deadlines – Still waiting on the Bridges Letter of Agreement. Enrich Iowa Agreement letter sent.
  - **Strategic Planning** – Allied Glass quote should be coming. Hot Spots/laptops/etc. there are grants available to help pay for these. Application available May 17 and due by July 2<sup>nd</sup>.
  - **Employee job performance-** Have been sent to Personnel committee.
  - **Board vacancy paperwork-** None have been received.
  - **May Zoom Event-** May 15 1:00-2:00, hosting Author Maureen Rattner.
  - **New upcoming Boardroom series:** Inspire Your Community with Inspiring Stories
  - **Linn County Librarians at the Fair:** Linda has volunteered to help with this.
  - **Summer Reading program planning:** Activities will be outside several activities have been planned.
  - **Pandemic Status:** Plan on opening with Regular Hours beginning May 24, no programming in the building, computer age (13) limit will be in place, age 12 must be accompanied by parent.
- **Assistant Library Director's Report**
  - Updated all 7 computers currently on the floor to the most current Windows update available.
  - OMC came in and repaired the copier, so the issue with the smudges has been resolved.

**Unfinished Business:**

1. **Insurance update:** Approval from insurance company and dollar amount attached.
2. **Library Roof repair/replacement**
  - a. **Presentation – Blackford Construction:** Logan Blackford
  - b. **Presentation – Xtra Mile Exteriors:** Nate

**New Business:**

1. **Review of roofing bids and probable selection of contractor.** Discussion regarding the roofing bids. Motion by Cooper, second by Carnahan to accept the bid for asphalt shingles from Blackford Construction to replace the Library Roof at a cost of \$ 52,612.35. Roll call vote: Allsup Aye, Carnahan Aye, Cooper Aye, Davis Aye, McCall Aye, Porter Aye, Vaughn Nay. Motion carried.

**Trustee Comments:** Capital Campaign information will be reviewed by Cooper, Carnahan, Davis to look for donors.

**Agenda items for Next Meeting:**

- Building Maintenance
- Pandemic Status
- Capital campaign planning

- Strategic Planning review
- Personnel reviews
- Review Board Member applications

**Next meeting:**

- Board meeting on June 9th, 2021 at 6:30 PM in the Buresh Room.

Motion to adjourn by Davis, second by Porter all ayes, motion carried. Meeting adjourned at 8:37 PM.

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Deb Vaughn, **President**

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Tina Allsup, **Secretary**

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