

**Springville Memorial Library Board Meeting  
September 8, 2020, 6:30 PM  
Buresh Room**

The Springville Memorial Library Board meeting was called to order at 6:30 PM on September 8th, 2021 by President Deb Vaughn.

Present: Marla Carnahan, Susan Cooper, Treva Davis, Daryl McCall, James Porter, and Deb Vaughn. Linda Eldred was also in attendance. Tina Allsup was absent.

**Agenda:** Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve the agenda as amended, all ayes, motion carried.

**Minutes:** Motion by \_\_\_\_\_, second by \_\_\_\_\_ to approve the minutes of the August 11<sup>th</sup>, 2021 meeting as presented, all ayes, motion carried.

**Public Comment:** None

**Bills:**

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
<b><u>CREDIT CARD CHARGES:</u></b>			
Walmart	8/20/2021	2 reams copy paper	\$8.50
CHARGE TOTAL:			\$8.50
American Patchwork & Qui	9/1/2021	Periodical	\$14.95
Baker & Taylor	7/27-8/23/21	Books	\$471.25
Diamond Lake Book Co	8/16/2021	Books	\$66.80
Menards	8/11/2021	8' Extension Handle	\$6.08
MicroMarketing	5/11-8/5/21	Audio visual	\$427.98
MicroMarketing	8/10/2021	Large Print Books	\$136.06
Overdrive	8/27/2021	Ebook content Bridges	\$493.32
RDJ	6/23/2021	Shipping for Magnets	\$24.88
<b>Total Bills to be Approved</b>			<b>\$1,649.82</b>
<b>Utility Bills- Preapproved</b>			
Alliant Energy			
Black Hills Energy			
Wapsi Waste			\$12.00
Springville Telephone			\$46.11
<b>Total Utilities</b>			<b>\$58.11</b>
<b>Total Bills</b>			<b>\$1,707.93</b>

No questions regarding the bills. Motion by \_\_\_\_\_, second by \_\_\_\_\_ to pay the bills as presented, all ayes, motion carried.

**Income:** Reviewed income report

Missing or Damaged fees	001-410-1-4530	
Copies/Merchandise Sales	001-410-4-4750	\$28.00
Donations	001-410-2-4705	\$5.00
SIL0	001-410-1--4550	
Buresh Room Rental	001-410-4-4310	
Recreation Concessions	001-410-1-4755	
Savings	169-410-2-4705	\$500.00
Total Amount Deposited		\$533.00

**Financial Report:** Reviewed August report from the City.

**Correspondence:** None

**Reports:**

- **Director's Report (needs to be updated)**

- Uptick in new volunteers dedicating their time! Full staff on the horizon!
- In October my plans are to have early out programming and other adult programming. In September we will have a Red Cedar concert.
- Reminder: New Boardroom series –
  - Great to Collaborate: August 24, 2021 6:00-7:30
  - Acting on Input-surveys: August 18, 10:00-11:00
- We finished putting dvd's in cases so it will save on check-out time. Great time saver.
- Summer Reading: The program on Wednesday went well. Chuck Ung always puts on a great program and we appreciate him and his knowledge. This year he waived the fee. Our next event is our party for end of summer
- Grant Funds - Hoopla Account in process-there are several options so we are taking our time to be sure we get the right options. Two purchases (receipt printer and door counter) pending- shipping delays are causing some frustration but eventually will be here. Still researching Bench information.
- *Assistant Director position offered* to and accepted by Edith Strand.
  - Start Date of August 12th for orientation and training.
  - My starting salary recommendation due to the experience she brings to this position is \$12.00 per hour.
- *Library Associate* on call position to fill with an eye to full staffing.
- *Covid Status/Recommendation* - We are continuing our hand sanitizing and suggesting masks
- Building Maintenance: Scott is working on the windows.

- **Friends' Report**

- Book Sale during August 14 Fun Days (11:00 – 1:30) in Buresh Room or lobby.

**Unfinished Business:**

1. Not sure what's going to be here: \_\_\_\_\_.

2. Here either: \_\_\_\_\_.

**New Business:**

1. Unknown: \_\_\_\_\_.

**Trustee Comments:** None

**Agenda items for Next Meeting:**

- \_\_\_\_\_
- \_\_\_\_\_

**Next meeting:**

- Board meeting on October 13th, 2021 at 6:30 PM in the Buresh Room.

Motion to adjourn by \_\_\_\_\_, second by \_\_\_\_\_ all ayes, motion carried. Meeting adjourned at 7:44 PM.

\_\_\_\_\_  
Deb Vaughn, **President**

\_\_\_\_\_  
Trevia Davis, **Secretary ProTem**