

**Springville Memorial Library Board Meeting**  
**May 11, 2022, 6:30 PM**  
**Buresh Room**

The Springville Memorial Library Board meeting was called to order at 6:30 PM on May 11<sup>th</sup>, 2022 by President ProTem Marla Carnahan.

Present: Tina Allsup, Marla Carnahan, Susan Cooper, Treva Davis, and James Porter. Linda Eldred, Amos Eldred, and CJ Flynn were also in attendance. Deb Vaughn was absent.

**Agenda:** Motion by Cooper, second by McCall to approve the agenda as presented, all ayes, motion carried.

**Minutes:** Motion by Porter, second by McCall to approve the minutes of the April 13<sup>th</sup>, 2022 meeting as presented, all ayes, motion carried.

**Public Comment:** CJ Flynn thanked mayors for involvement with the libraries.

**Bills:**

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
<b><u>CREDIT CARD CHARGES:</u></b>			
PayPal Order #44778	4/19/2022	(5) Microsoft Office 2021 Prof Lic	\$99.95
CHARGE TOTAL:			\$99.95
Baker & Taylor	4/1 thru 4/21/22	Books	\$213.34
OMC	4/7/2022	Copier rental 5/14 thru 8/13/22	\$204.00
<b>Total Bills to be Approved</b>			\$517.29
<b>Utility Bills- Preapproved</b>			
Alliant Energy			\$313.10
Black Hills Energy			\$339.24
Wapsi Waste			\$12.00
Springville Telephone			\$47.29
<b>Total Utilities</b>			\$711.63
<b>Total Bills</b>			\$1,228.92

Discussed bills – great price on Microsoft Office. Motion by Cooper, second by Allsup to pay the bills as presented, all ayes, motion carried.

**Income:** Reviewed income report.

Missing or Damaged fees	001-410-1-4530		
Copies/Merchandise Sales	001-410-4-4750	\$25.30	

Donations	001-410-2-4705	\$25.00	Davis in memory of Buresh
SILO	001-410-1--4550		
Buresh Room Rental	001-410-4-4310	\$180.00	Faith Christian; Knapp; Cizmadia; and Offerman
Recreation Concessions	001-410-1-4755		
Savings	169-410-2-4705	\$300.00	Friends of the Library for Summer Reading program
<b>Total Amount Deposited</b>		<b>\$530.30</b>	

**Financial Report:** Reviewed April report from the City. Discussed donations for Buresh Memorial.

**Correspondence:**

- Sympathy card sent to Joyce Kopenhagen family. Jeanne Schmidt sent a thank you card for birthday wishes at Lunch and a Movie.

**Reports:**

- **Director's Report**

- **Meetings and Training**

- April 21<sup>st</sup> - Pop YS Live – Teen training (1 credit)
- May 6<sup>th</sup> - Friday Focus with Eunice (this is a chance to link in with other NE librarians on any issues that have come up through the month.
- May 10<sup>th</sup> - Linn County Librarians Meeting 9:30 zoom
- May 12<sup>th</sup> - Directors Roundtable for NE District in Garrison, Iowa 9:30-12:30. Edie and I are going. (3 credits)
- May 17<sup>th</sup> - Big Ideas Book Talk 9:30-11:00 zoom (1.5 credits)
- May 19<sup>th</sup> - Pop YS Multiple Daily Programs 2:00-3:00 (1 credit)
- May 23<sup>rd</sup> - Pop YS Book Club 2:00-3:00 (1 credit)
- May 26<sup>th</sup> - Boardroom series 6:00-7:30 (1.5 credits)

- **Programming**

- Book group was May 4<sup>th</sup>.
- Meal and a mystery May 18<sup>th</sup>
- Needles meet Every Tuesday
- Exercise class on Monday and Wednesday May 2<sup>nd</sup> through 25<sup>th</sup>

- **Additional information**

- Affordable heating and cooling will come to check things on May 17<sup>th</sup>.
- We have been housecleaning and sorting this month with trips to Goodwill and the dumpster.
- The community event at the Fire Station went very well and they are planning another one for next year.
- Lots more traffic in the library and anticipate it just getting better.
- Personnel Performance reviews are done with copies sent to City Hall for records.

- Strategic Planning Update – gave updates on everything that has been completed.

- Solar Bench location – Todd and Porter suggested putting the bench in front of library to the north of the sign. Second blue bench by playground will be where we place the extra solar station. Todd and city personnel will be installing them.

- **President's Report:** None
- **Committee Reports:** None

- **Friends' Report** None

**Unfinished Business:** None

**New Business:**

1. **Personnel:** Received input from Board on reviews. Personnel committee will meet and do a review with Linda. Will present at June's meeting to the Board.

**Trustee Comments:** Thank you to Cooper for paying for Library yard to be treated. Cooper asking for permission to put the contract in the Library's name, but she will still pay for the cost. Thank you to Allsup for putting the Board Packet together. McCall mentioned technology that will allow you to take a picture of a page and it will read it to you.

**Agenda items for Next Meeting:**

- Review Board Member applications
- Personnel Committee report
- Election of Officers

**Next meeting:**

- Board meeting on June 8<sup>th</sup>, 2022 at 6:30 PM in the Buresh Room.

Motion to adjourn by Allsup, second by McCall all ayes, motion carried. Meeting adjourned at 6:58 PM.

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Marla Carnahan, **President Pro Tem**

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Tina Allsup, **Secretary**