

Springville Memorial Library Board

September 14, 2022 Minutes

The Springville Memorial Library Board meeting was called to order at 6:30 PM by Daryl McCall President Pro Tem in the Buresh Room.

Roll call: Present Marla Carnahan, Susan Cooper, Treva Davis, Daryl McCall and James Porter. Absent Tina Allsup and Deb Vaughn. Also present were Linda Eldred and Amos Eldred.

Moved by Cooper, second by Carnahan to approve the agenda as presented. All ayes, 2 absent. Motion carried.

Moved by Cooper, seconded by Porter to approve the minutes of the August 10, 2022 meeting and the August 30, 2022 work session. All ayes, 2 absent, motion carried

Public comment-Amos Eldred spoke.

Vaughn entered the meeting.

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
CREDIT CARD CHARGES:			
Barnes and Noble	8/14/2022	(5) \$25.00 gift cards	\$ 125.00
Hy-Vee	8/15/2022	Cake	\$ 35.98
Office Depot	8/23/2022	Toner, Paper, Tape	\$ 134.14
CHARGE TOTAL:	\$ 295.12		
Baker & Taylor	8/4-8/19/2022	Books	\$ 309.76
Creative Product Source	8/5/2022	Mood Shadow Pencils	\$ 364.29
Diamond Lake Book Co	7/25/2022	Books	\$ 417.12
Kids Reference Co	5/25/2022	Books	\$ 253.86
Micromarketing	7/25- 8/25/2022	CD's	\$ 413.92
OMC	8/8/2022	Usage 5/14-8/13/22	\$ 142.50
Per Mar	9/8/2022	BA Monitor 10/1- 12/31/2022	\$ 209.46
USPS	7/13- 8/24/2022	Postage	\$ 7.27
Utility Bills- Preapproved			
Alliant Energy			\$ 493.09
Black Hills Energy			\$ 44.48

Wapsi Waste			\$ 13.00
Springville Telephone			\$ 48.49
Total Utilities	\$ -		\$ 599.06
Total Bills			\$ 3,012.36

Moved by Davis, seconded by Porter to approve the bills as presented. All ayes, 1 absent, motion carried. The income report and city financial report were reviewed. Consensus of the Board that in the future the Friends of the Springville Parks may use the Buresh Room for their meetings without cost.

Copies/Merchandise Sales	001-410-4-4750	\$74.45		
Buresh Room Rental	001-410-4-4310	\$165.00	McCombs , Pierce, Kack,	
			Friends Spr'ville Parks, and	
			Faith Fellowship	
Total Amount Deposited		\$239.45		

No correspondences.

Director's Report-

- Discussion with Scott about fall maintenance needs.
- Linn County Librarians met and new officers were elected. They are planning a meeting in December with the supervisors and local boards at Hiawatha. Springville will host the librarians on June 6.
- Only Cedar Rapids has an ethics statement for their board members, the rest of the libraries rely on the Trustees Handbook for guidance for the library trustees.
- Starting up Early Out Wednesdays again.
- Red Cedar Chamber will be at the library on September 24, with the Friends paying for the concert.
- There is a new display for Brain Fuse and will speak with the superintendent about promoting this free service to the teachers and students.
- Annual survey is due October 30, director's goal is to have done by September 30.

No president's report.

No committee reports.

Unfinished Business:

1. Building issues
 - A. Door sweep is on the front door.
 - B. Planning on professional floor cleaning possibly in November.
 - C. Discussion was held on cleaning the caps on the brick walls.
 - D. Scott needs to paint the curb of the parking lot yellow.
 - E. Cobwebs around doors need to be swept down.
 - F. Daryl will look into the WiFi situation in the Buresh Room, including Brittany in helping with the fix or solution.

New Business:

1. Stipend for security management-Moved by Porter, seconded by Carnahan to give a monthly stipend of \$50 to Brittany for security management, retroactive to July 1, 2022. Four ayes, 1 absent, 1 abstaining, motion carried.

Trustee Comments:

Asking when we will get our keycards back and if all the keycards have been accounted for.

Agenda items for next meeting:

1. Building issues.

Next meeting October 12, 2022. Moved by Cooper, seconded by Carnahan to adjourn at 7:04 PM. All ayes, 1 absent, motion carried.

Daryl McCall, President Pro Tem

Treva Davis, Secretary