

Springville Memorial Library Board Meeting
 October 11, 2023

The Springville Memorial Library Board meeting was called to order at 6:32 by President Tina Allsup.

Roll Call-Present: Tina Allsup, Marla Carnahan, Treva Davis, Daryl McCall, James Porter.
 Absent Kelly DeVore, Deb Vaughn. Director Linda Eldred was present, also present Amos Eldred.

Moved by McCall, second by Carnahan to approve the agenda as presented. All ayes, two absent.
 Motion carried.

Moved by McCall, second by Porter to approve the minutes of the September 13, 2023 minutes
 as presented. All ayes, two absent. Motion carried.

Public comments- A. Eldred spoke

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
CREDIT CARD CHARGES:			
Amazon	9/21/2023	Packaging Tape	\$ 30.77
Walmart	9/29/2023	CD's	\$ 64.07
CHARGE TOTAL:	\$ 94.84		
Anamosa Journal Eureka	9/27/2023	1 yr renewal	\$ 55.00
Baker & Taylor	8/29-9/18/23	Books	\$ 212.94
Diamond Lake Books	9/11/2023	Books	\$ 229.51
Marion Janitorial	9/13/2023	Paper & Cleaning Products	\$ 57.48
Kids Reference Co.	9/29/2023	Books	\$ 244.78
Linn News Letter	9/27/2023	1 yr renewal	\$ 55.00
McCann, Linda	9/21/2023	Books	\$ 30.00
Menards	9/13/2023	Cleaning Products, Hardware	\$ 134.85
OMC	9/22/2023	Base Rate and Usage	\$ 103.72
Penworthy	9/25/2023	Books (Kits) for Seniors (savings)	\$ 1,069.65
PerMar	9/8/2023	BA & FA monitoring	\$ 402.36
SWANK Movie Licensing	9/15/2023	1 yr license	\$ 447.00
Total Bills to be approved			\$ 3,137.13
Utility Bills- Preapproved			
Alliant Energy			\$ 308.82
Black Hills Energy			
Wapsi Waste			\$ 13.00
Springville Telephone			\$ 48.54
Total Utilities			\$ 370.36
Total Bills			\$ 3,507.49

Moved by Davis, second by Carnahan to approve the bills as presented. All ayes, two absent. Motion carried.

The city financials and income report were reviewed. No correspondence.

Income:

Missing/damaged fee	\$16.00
Copies/merchandise sale	\$11.25
Donations	\$30.00
Buresh rental	\$110.00
Enrich Iowa	\$1,637.56
Savings	\$600.00

Director's Report:

- Senior meal October 18
- Adult reading program will run October-November
- Developing a programming binder with information of present and future programming
- Received the Aureon Grant for \$300 and matching funds of \$650. Seven StaySharp STEAM kits were ordered and received with this grant.

President's Report: Still working with Dee on using the agenda software for the packets.

Committee Reports: Budget & Finance will meet in November: Policy met items on the agenda : Personnel nothing to report: Strategic Planning wasn't able to get a meeting scheduled hopefully will report at November meeting. Public Relations met twice. Took newsletters to the churches and banks. Working on a new brochure. Information will be put in the Penny Saver. Looking into different types of outside signage.

Unfinished Business:

Ceiling lights-The new panels will cost \$40-\$50 each and will need a lift in order to replace. Check with Gates to see what they can do.
PJ has changed the pads for AED.

New Business:

Moved by Porter, second by Carnahan to remove policies Cus 4, Sta 16, Forms D and H. All ayes, two absent. Motion carried.

Moved by Carnahan, second by McCall to accept the review of policies Mng 16, Cus 2-3, Inf 1, Gsv 5-6, Fun 1, Col 1, Col 3, Sta 1-2, Sta 6-8, Sta10-14, Sta 15c and Forms E and G. All ayes, two absent. Motion carried.

Moved by McCall, second by Porter to approve the policy changes to Sta 5, Sta 9, Sta 15, Gsv 1-4, Cir 1, Cir 4-5 and Form I. All ayes, two absent. Motion carried.

No trustee comments.

Agenda items for next meeting:

1. Building issues

2. Policy revision
3. Review of Board goals.

Next meeting November 8, 2023

Moved by Porter, second by McCall to adjourn. All ayes, two absent. Motion carried. Meeting adjourned at 7:08 PM.

Tina Allsup, President

Treva Davis, Secretary