

Springville Memorial Library Board Meeting
 May 10, 2023

The Springville Memorial Library Board meeting was called to order at 6:31 PM by President Tina Allsup.

Roll Call- Present: Tina Allsup, Marla Carnahan, Susan Cooper, Treva Davis, Daryl McCall and James Porter. Absent: Deb Vaughn. Also, present Director Linda Eldred. Also, present A. Eldred.

Moved by Porter, second by Carnahan to approve the agenda as presented. All ayes, one absent. Motion Carried.

Moved by Cooper, second by Porter to approve the minutes for the April 12, 2023 meeting as presented. All ayes, one absent. Motion carried.

Moved by Carnahan, second by Porter to approve the minutes for the April 14, 2023 workshop as presented. All ayes, one absent. Motion carried.

Public comment: A. Eldred spoke.

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
<u>CREDIT CARD CHARGES:</u>			
Amazon	4/10/2023	AAA batteries	\$ 36.27
Amazon	4/10/2023	AA batteries	\$ 18.34
CHARGE TOTAL:	\$ 54.61		
Baker and Taylor	4/4 thru 4/24/23	Books	\$ 207.38
The Gazette	4/11/2023	1 Yr Subscription	\$ 322.80
Lookout Books	4/13/2023	Books	\$ 129.95
MicroMarketing	4/4 thru 4/11/23	CD's	\$ 61.02
OMC	4/10/2023	Copier Qtrly rental	\$ 204.00
Total Bills to be Approved			\$ 979.76
Utility Bills- Preapproved			
Alliant Energy			\$ 302.40
Black Hills Energy			\$ 296.37
Wapsi Waste			\$ 13.00
Springville Telephone			\$ 46.02
Total Utilities	\$ -		\$ 657.79
Total Bills			\$ 1,637.55

Moved by Porter, second by Cooper to approve the bills as presented. All ayes, one absent.
Motion carried.

Income Report:

Copies/Merchandise Sales	\$33.75
Donations	\$18.00
Buresh Rental	\$135.00
TOTAL	\$186.75

The city financials and income report were reviewed and accepted.

Correspondence: The Director received a thank you from several volunteers for their recognition. Volunteers were given a \$10 gift card from Barnes & Noble. Those receiving this recognition were Marla Carnahan, James Porter, Betty Axline, Jamie Krupp and Leah Kearney. This was funded by an anonymous donation to use as needed.

Director's Report:

- Need suggestions for report for Enrich Iowa funds, we received \$1556.30. Suggestions were; the fee for the automation system and/or Library Associate's salary.
- Computer usage is up. Wi-fi is working well and is helping with those increased numbers.
- The Rob-See-Co seed corn company (out of Nebraska) sent a letter offering the opportunity for a grant that small libraries can apply for. Give director ideas for this.
- Summer reading is coming in June. Hills Bank has given the library \$500 to support this program. Also requesting \$500 from the Friends for Barnes & Noble gift cards.
- Activities on Wednesday are going well, we will keep the same day and time for Summer Reading activities.
- Virtual Tours is a company that will come and tape our library for a virtual tour. Prices start at \$395; we will put on next month's agenda.
- Director continues to attend classes through the State Library.

President's Report-City has given final approval of our budget FY23-24.

Committee Reports: No reports.

Unfinished Business:

1. Building Issues; The gutters were checked by Scott and the only trouble area is the corner over the office area. The urinal failed to shut off causing water to go everywhere, luckily Mr. Porter was in the building and helped the Director to clean and control the water. Director will meet with Scott next week.

New Business:

1. Personnel Report: A written report was presented by the personnel committee of the director's evaluation.
2. Approval of employee's salaried FY23-24:

Moved by McCall, second by Carnahan to set the Director's hourly wage as \$17.10 for a \$1.34 hourly increase FY23-24 as recommended. All ayes, one absent. Motion carried.

Moved by McCall, second by Cooper to set the Assistant Library Director's hourly wage as \$13.35 for a \$.99 hourly increase FY23-24 as recommended. All ayes, one absent. Motion carried.

Moved by McCall, second by Porter to set the Custodian's hourly wage as \$12.25 for a \$.30 hourly increase FY23-24 as recommended. All ayes, one absent. Motion carried.

Moved by McCall, second by Carnahan to set the Library Associate's hourly wage as \$10.10 for a \$.52 hourly increase FY23-24 as recommended. All ayes, one absent. Motion carried.

3. Report on VC3 Computer Monitoring: Director and Technology Director met over Zoom with the representative. At this time, we feel the cost is too much and we will continue with how we have been operating with our technology.

Trustee Comments: McCall thinks we need to modify our budget for other areas of revenue to get the salaries up. Allsup will talk to City Clerk about the salaries and other options.

Davis informed the Board of her and Suzanne Ramsey's effort to bring Dolly Parton's

Imagination Library program to the zip code of 52336. She asked for the Board's support.

Cooper read her letter of resignation from the Board of Trustees. Cooper will be moving to Cedar Rapids and will no longer be eligible for the Board. She was thanked for her service to the library.

Agenda items for next meeting:

1. Building issues
2. Board appointment
3. Committee assignments
4. Virtual Tours

Next meeting June 14, 2023

Moved by McCall, second by Porter to adjourn. All ayes, one absent. Motion carried. Meeting adjourned at 8:08 PM.

Tina Allsup, President

Treva Davis, Secretary