

Springville Memorial Library Board Meeting
February 10, 2020, 6:30 PM
Buresh Room

The Springville Memorial Library Board meeting was called to order at 6:34 PM on February 10th, 2021 by President Deb Vaughn.

Present: Tina Allsup, Marla Carnahan, Susan Cooper, Treva Davis, Daryl McCall, James Porter, and Deb Vaughn. Linda Eldred was also in attendance.

Agenda: Motion by Porter, second by Carnahan to approve the agenda as amended, all ayes, motion carried.

Minutes: Motion by Davis, second by McCall to approve the minutes of the January 13th, 2020 meeting as presented, all ayes, motion carried.

Public Comment: None

Bills:

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
<u>CREDIT CARD CHARGES:</u>			
Office Depot	1/12/2021	Printer, Tape	\$162.04
Letter Perfect		Wall Plate	\$19.50
Barnes and Noble		Memorial Book	\$25.00
Amazon		Webcam	\$42.79
Amazon		Birds and Blooms	\$19.24
Amazon		American Patchwork and Quilting	\$16.03
CHARGE TOTAL:			\$284.60
Biblionix Apollo	1/21/2021	Automation Subscription	\$1,000.00
Country Sampler		1 Year Renew	\$19.98
Country Sampler Farmhouse		1 Year Renew	\$21.98
Midwest Living		2 Year Renew	\$18.00
Demco	1/11/2021	Audio Book Cases	\$43.49
Creative Product Source	1/20/2021	Summer Reading Supplies	\$196.48
Lookout Books	1/26/2021	Books	\$182.75
Baker and Taylor	1/8/21-1/19/21	Books	\$162.73
Micromarketing	1/19-1/28/21	Audio Books	\$184.50
Library Journal	2/10/21	Subscription and Dues	\$99.00
Total Bills to be Approved			\$2,213.51

Utility Bills- Preapproved	
Alliant Energy	
Black Hills Energy	
Wapsi Waste	\$12.00
Springville Telephone	\$47.55
Total Utilities	\$59.55
Total Bills	\$2,273.06

Have not received Utility Bills yet. Need to check for OMC bills. Add Library Journal for a 37% savings, from Training and Conferences. Motion by Cooper, second by Allsup to pay the bills as amended, all ayes, motion carried.

Income: No Income this month

Financial Report: There was no report from the City.

Reports:

- Director's Report
 - We have received \$1,000 Aureon Grant for Stem Kits.
 - County money was lower due to lower rural circulation numbers in 2020.
 - Accreditation – All information has been entered, double checking before submitting.
 - Automatic Doors – Cooper will research, Davis will check with DeLancy.
- Building Maintenance – Affordable Heating & Cooling came for maintenance check. Roof leaking. Door counter is not working, McCall to research. Porter and Carnahan have been cleaning out closets.
- Pandemic Status
 - May increase hours and leave doors unlocked, Director will decide as the month goes. Buresh Room rentals available starting March 1st.

Unfinished Business:

1. **Building Issues – Roof Damage:** Xtra Mile Exteriors – they are the one that put tarps up at their cost. Vaughn to reach out to Tyson, our insurance agent.
2. **Budget Committee:** Upped Capital Outlay and Insurance amounts. City hasn't discussed.

New Business:

1. **Capital campaign:** Planning committee needs to get started to set reasonable goals. See if there is a non-profit resource will help with the planning. Check with State Library. Bring all information to next meeting.

Trustee Comments: None

Agenda items for Next Meeting:

- Building Maintenance
- Pandemic Status

- Budget committee
- Capital campaign committee planning
- Strategic Planning review

Next meeting:

- Board meeting on March 10th, 2021 at 6:30 PM in the Buresh Room.

Motion to adjourn by Davis, second by Allsup all ayes, motion carried. Meeting adjourned at 7:54 PM.

Deb Vaugh, **President**

Tina Allsup, **Secretary**