

Springville Memorial Library Board Meeting  
June 12, 2024

The meeting was called to order by President Tina Allsup at 6:30 PM.  
Roll Call: Present-Allsup, Carnahan, Davis, DeVore, Drymon, McCall and Porter. Also present Library Director Eldred and A. Eldred.

Moved by Carnahan, seconded by McCall to approve the agenda as presented. All ayes, motion carried.

Moved by Drymon, seconded by Porter to approve the minutes of the May 8, 2024 meeting. All ayes, motion carried.

Public comments-A. Eldred spoke.

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
<b>CREDIT CARD CHARGES:</b>			
Amazon	6/4/2024	Office Supplies	\$ 52.98
Amazon Pay	5/21/2024	1 yr renewal PEOPLE	\$ 144.45
Ebay	5/3/2024	Headphone ear pad and DVD	\$ 19.04
WalMart	5/31/2024	DVDs	\$ 253.80
CHARGE TOTAL:	\$ 470.27		
Baker & Taylor	4/29, 5/16 & 5/21/24	Books	\$ 246.21
Broadreach Books	6/10/2024	Books	\$ 390.52
Country Sampler Farmhouse	5/4/2024	2yr renewal	\$ 28.00
Menards	5/8/2024	Contractor Bags	\$ 29.98
MidAmerica Books	7/15/2024	Books	\$ 98.85
MicroMarketing	5/16 & 6/4/24	CDs	\$ 117.50
OMC	5/21/2024	Contract + usage	\$ 112.37
PerMar	5/8/2024	FA Inspections	\$ 274.20
<b>Total Bills to be Approved</b>			\$ 1,767.90
<b>Utility Bills- Preapproved</b>			
Alliant Energy			\$ 292.60
Black Hills Energy			\$ 94.35
Wapsi Waste			\$ 13.00
Springville Telephone			\$ 45.79
<b>Total Utilities</b>			\$ 445.74
<b>Total Bills</b>			\$ 2,213.64

Moved by Davis, seconded by DeVore to approve the bills as presented. All ayes, motion carried.  
The city financials and income report were reviewed.  
Correspondence-Daycare sent a picture of their children reading their library books.

Director's Report:

- A report has been sent to the council for their meeting.

- Summer Reading is going great, has had two programs so far. For each book read a ticket is given.
- Computers-Technology associate is monitoring the computers to analyze which to replace. She will prepare a report for the Board.
- Pen Readers-Will give a full report to the Board in the future.
- The Director will be attending the Linn County Fair with the other Linn County librarians on June 27.
- Continue to promote the library and getting the word out to the community about what we have to offer.

President's Report: The CD for \$10,000 with the credit union is due. Rate is 4.75% for nine months. This will be rollover for that time period.

#### Committee Reports:

Public Relations-Pricing for placing ads in the Penny Saver was discussed. Different options were presented. Starting July 1 there will be money for marketing. Also was reminded of the texting option through the city's new system.

#### Unfinished Business:

##### 1. Building Issues:

Lights in the main library. Gleason Electric will come out to look over the lighting situation for \$106. Moved by Davis, seconded by DeVore to have Gleason Electric come look at the lights that are on 24/7. All ayes, motion carried.

Alarm system-The alarm is now being set, to work out any bugs the system might have.

#### New Business:

1. Board Appointment-Moved by Davis, seconded by DeVore to recommend Rita Drymon to the Mayor and City Council for appointment to the Library Board of Trustees. All ayes, motion carried.
2. Director and Employees evaluations-The Personnel Committee shared the director's evaluations of the employees. Personnel Committee reviewed with the Board the final evaluation of the director.
3. Salary Recommendation FY24-25-Moved by McCall, seconded by Carnahan to increase the Library Director's salary \$.90 to \$18.00 per hour FY2024-25. All ayes, motion carried.  
 Moved by McCall, seconded by Drymon to increase the Assistant Library Director's salary to \$.65 to \$14.00 per hour FY2024-25. All ayes, motion carried.  
 Moved by Carnahan, seconded by McCall to increase the Custodian's salary \$.67 to \$12.92 per hour FY2024-25. All ayes, motion carried.  
 Moved by Davis, seconded by DeVore to increase the Associate's salary \$.50 to \$10.60 per hour FY2024-25. All ayes, motion carried.
4. Election of Officers-Moved by DeVore, seconded by Drymon to nominate Allsup as president. Six ayes, one abstains, motion carried.  
 Moved by DeVore, seconded by Allsup to nominate Davis as secretary. Six ayes, one abstains, motion carried.

Trustees Comments-DeVore stated how impressed the guests who attended her granddaughter's reception were with the library. We should be proud of our facility.

Agenda items for the next meeting:

1. Building issues
2. Appointment of committee members
3. Review of Board Goals FY23-24
4. Set Board Goals FY24.25

Next meeting on July 10, 2024.

Moved by Porter, seconded by McCall to adjourn the meeting. All ayes, motion carried. Meeting adjourned at 7:24PM.

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Tina Allsup, President

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Treva Davis, Secretary