

Springville Memorial Library Board

October 12, 2022 Minutes

The Springville Memorial Library Board meeting was called to order at 6:30 PM by President Tina Allsup.

Roll Call: Present: Tina Allsup, Marla Carnahan, Susan Cooper, Treva Davis, Daryl McCall and James Porter. Absent: Deb Vaughn. Also present were Linda Eldred and Amos Eldred.

Moved by Cooper, second by Carnahan to approve the agenda as presented. All ayes, one absent. Motion carried.

Moved by Cooper, second by McCall to approve the September 14, 2022 minutes as presented. All ayes, one absent. Motion carried.

Public Comment: None

Bills:

Company Name	Invoice Date	Item Description	Amount
<u>CREDIT CARD CHARGES:</u>			
Amazon	9/21/2022	DVD's	\$ 475.87
CHARGE TOTAL:	\$ 475.87		
Anamosa Journal Eureka	9/23/2022	1 yr subscription	\$ 55.00
Baker & Taylor	9/14/2022	Books	\$ 153.97
Diamond Lake Book Co	9/12/2022	Books	\$ 78.80
Kids Reference Co	7/24/2022	Books	\$ 307.26
Lookout Books	9/16/2022	Books	\$ 322.44
Lakeview Books	9/16/2022	Books	\$ 259.86
Linn Newsletter	9/16/2022	1 yr subscription	\$ 55.00
MicroMarketing	9/13/2022	CD	\$ 35.00
Mother Earth News	9/1/2022	1 yr subscription	\$ 17.00
Nat'l Geographic	9/21/2022	1 yr subscription	\$ 39.00
Our Iowa	9/1/2022	1 yr subscription	\$ 19.98
SWANK Movie License	9/15/2022	1 yr movie exhibit license	\$ 425.00
Willow Lane Education	9/16/2022	Books	\$ 311.85
Total Bills to be Approved			\$ 2,556.03
Utility Bills- Preapproved			
Alliant Energy			\$ 517.82

Black Hills Energy			\$ 45.23
Wapsi Waste			\$ 13.00
Springville Telephone			\$ 45.68
Total Utilities	\$ -		\$ 621.73
Total Bills			\$ 3,177.76

Motion by Porter, second by Carnahan to approve the bills as presented. All ayes, one absent.
Motion carried.

Income:

Copies/Merchandise Sales - \$48.25

Buresh Room Rental - \$140.00

City financials and income report were reviewed. The coffee income needs to be recorded in its line item, so we have a more complete record of income.

Director's Report:

- The annual survey is done and sent to the appropriate places. A copy will be at the checkout desk.
- Programming: The Book Group has eleven members. Early out numbers are going up, as is story time. The adult only reading program has eighteen signed up so far. Harold Gray will be present a concert on October 15 at 1:00 PM. Leah Kearney is ready to do Crafternoon again. The first will be in December and then in February.
- Staff and volunteers have been working on tidying up the collection. Brittany has the new DVDs in the system. Edie is taking care of the finances.
- Starting the second week in November we will be closing at 6:00 PM on Thursday evening. This will continue through February, making Thursday's hours 10-6.

Committee Report:

Susan and Linda will be meeting on the strategic plan and get things in order and ready for the Long-Term Planning Committee, so they can meet.

Unfinished Business:

The City will trim back the crab apple tree and see if that solves the problem, if not it will have to be cut down. Discussion was held about possible tree replacement if it does need to come down.

Discussion about moving the outside waste basket that is in the foyer to the outside and replace that waste basket with an indoor waste basket in the foyer.

Porter asked if he can purchase potting soil to repot two of the plants that have outgrown their pots. He can get what he needs.

New Business:

CD renewal- The CD at Security State Bank for \$58,573.12 is due to be renewed. Moved by Carnahan, second by Porter to roll over the CD at Security State Bank. All ayes, one absent. Motion carried.

Trustee Comments:

Davis asked the status of the Pen Reader and Orcam that had been discussed earlier and was it possible to get these items with a grant. Linda is still working on this.

Allsup asked to change the November meeting due to a work conflict. It was the consensus of the board that we will move the meeting to November 2.

Agenda items for next meeting:

1. Building issues
2. Committee report

Next meeting on November 2, 2022.

Moved by Porter, second by McCall to adjourn the meeting. All ayes, one absent. Motion carried. Meeting was adjourned at 7:21 PM.

Tina Allsup, President

Treva Davis, Secretary